

Submitted: 8/17/2012
Jurisdiction: Carroll County
Agency: Circuit Court
Division:

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 371
MSA ID: SE55-2501
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Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	FY09 - Fiscal Records - receipts, deposits, reconciliations,	2330	II (5)	July 2008 to June 2009	16 cu ft.	08/16/2012	recycle
2	Business License Applications and stickers-FY09	2330	Sec II (6)	July 2008 to June 2009	1 cu ft.	08/16/2012	shredded

Destruction Approved by Maryland State Archives

7/16/2012

Date



State Archivist

Destruction Certification

Theresa Mozzano

Signature

Chief Deputy Clerk

Title

8/17/2012

Date